

12th December 2011

Dear Parent/Carer

Closure for Christmas Holidays

Just a brief note to remind you of the arrangements for the closure of the school for the Christmas vacation.

- * **Friday 16th December 2011 – finish at 1.50pm**
- * School buses will arrive at 3.20pm as usual. If you wish your child to stay in school until that time, please inform their Year Manager.
- * School re-opens on **Wednesday 4th January 2012 at the normal time.**

Advance notice:

Year 11 Parents' Evening – Thursday 19th January 2012

INSET Day - School closure Tuesday 3rd January 2012

May I take this opportunity to thank you for your continued support during 2011 and wish you a Happy Christmas and prosperous New Year.

Yours sincerely



**P Roberts (Ms)
Headteacher.**